



## ST. PAUL'S HIGH SCHOOL PARENT GUILD

MONTHLY MEETING – AGENDA  
Wednesday, October 4<sup>th</sup>, 2023 7:00pm  
Aulneau Room, St. Paul's High School

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- |                                       |                 |
|---------------------------------------|-----------------|
| 1. Opening Prayer                     | Kevin Booth 78' |
| 2. Business Arising from last Meeting | Angie Wiebe     |
| 3. Guild President's Report           | Angie Wiebe     |
| 4. Guild Vice President's Report      | Michelle Queau  |
| 5. Report from Volunteer Officer      | Gillian Hauser  |
| 6. Report From Communications Officer | Kim Boughton    |
| 7. St. Paul's President Report        | Kevin Booth '78 |
| 8. New Business                       |                 |
| 9. Adjournment                        |                 |

### Next Meeting

November 1<sup>st</sup>, 2023 7pm

### Attendees

Ruth Veitch, Susan Robson, Robert Garner, Kim Mathew, Jeff Sadowski  
Amanda Husson, Adrienne Careen, Simona Pesun, Rosie Gupta, Amber Raetsen  
Carissa Remple, Gillian Hauser, Kim Boughton, Angie Weibe, Michelle Queau  
Kelly Morganti, Jen Melo, Tracey Bowman

Start Time 7:03pm

## 1. Opening Prayer

## 2. Business Arising From Last Meeting

Volunteer positions – updated DEBATE NOVEMBER still not filled – shadow required

Staff appreciation – Shadow still required February (Sandy & Karyn are graduating out)

Chair for custodial luncheon (Angie will not be able to attend this year, will need a new Chair).

## 3. Guild President's Report

Good evening

I want to first start by thanking you all for taking the time out of your busy schedules to attend this evening. I was unable to attend our first meeting in September and want to thank Michelle for doing such a great job in my absence. What a great September we have had here at St Pauls. Our first meeting had a wonderful turnout followed by New Parent Orientation Night and our Nearly New Sale. Homecoming was a huge success with many current student families and alumni in attendance.

Yesterday was the Grad Pizza lunch and we have a bake sale coming up on the 17<sup>th</sup>.

There are many upcoming events and we are always looking for volunteers so please reach out and get involved. You will not regret it.

*First meeting great turnout. Trend to continue for the year*

*First meeting – new parent night was well received, enthusiastic, store was open, great traffic.*

*Hospitality was there, nearly new sales were great. Will be reported later in the meeting. Continued trend with nearly new sales.*

*Homecoming the next week. Kerri indicated a huge success...game win and attendance.*

*Yesterday Grad pizza lunch – well received, boys are happy being fed.*

*Upcoming - bake sale on October 17<sup>th</sup>.*

*Grad bake sale – upcoming weebly grade 12 parents will bake*

Upcoming events

November and December – still reach out if you want to be involved.

No regrets. Will enjoy

#### 4. VP Report

- The Parent Guild budget for the 2023-2024 school year has once again been approved for \$19,000. See Below for event breakdown
- Reminder that our Bakes Sales and the proceeds from Nearly New Sales all go towards our Christmas Hamper Program. They do not fund activities. Sales from September are: \$773.00
- September Parent Guild AGM & Meeting expense of \$163.30 and leftovers went towards the next event the following evening on September 14<sup>th</sup> for the New Parent Orientation.
- All Activities are funded by the school.

St Paul's High School Parent Guild Budget 13-Sep-23			
	2023/2024 Actual	2023/2024 Budget	Comments
<b>Fundraising Proceeds</b>			
Bake Sales		n/a	
Nearly New Sales	773.00	n/a	
Archdiocese Donation		-	
<b>Expenses</b>			
<b>Hospitality</b>			
Catholic School Days		50.00	
Advent Band Concert		00.00	
Angus Reed Debate & National Debating Tournament		00.00	
Custodial Appreciation		00.00	
Junior Debate		00.00	
New Parent Meet & Greet		000.00	
New Parent Orientation		50.00	
Open House January		50.00	
Parent-Teacher April		50.00	
Visual Arts & Band Concert Reception		00.00	
Staff Christmas Brunch		600.00	
Staff Appreciation February		300.00	
AGM	163.30	00.00	
Guild Parent Social Evening (donation revenue typically offsets costs) Budget for incidentals		110.00	
Parent Teacher November		50.00	
Grade 9 Popcorn and movie		50.00	
Grad Ring blessing		00.00	
Wind up		00.00	
Kitchen Supplies		00.00	
Career Day		00.00	
Volunteer Thank you cards		0.00	
		<b>9,950.00</b>	
<b>Other Expenses</b>			
Miscellaneous (2020 was Nearly New bins)		50.00	
Christmas Décor		00.00	
Graduation Gifts & Mugs		2,000.00	
		<b>2,050.00</b>	
<b>Events and Projects Supported</b>			
Table at the Crusader Tribute Dinner		8,500.00	
Contribution for school items		0.00	
		<b>5,000.00</b>	
<b>Total Guild Expenses</b>	<b>63.30</b>	<b>19,000.00</b>	

Budget has been approved for 19k

Nearly new sales go to the hamper program

773 raised on new parent night.

September AGM and expense – 163.00 leftovers went to next evening event.

All activities funded by the school.

## 5. Report from Volunteer Officer

Jeff – Retreat in November

No volunteers needed for pizza lunch

Lots of volunteers needed – bake sale

Debate Coordinator – organizing, baking, take down, plate, make coffee, refreshments, Evening

5pm start time – tables set up

Instructions posted for coffee

Profile will be sent out to who is volunteering

Simple for whoever takes over

## 6. Report from Communication Officer

Kim printed the handbook, events are all listed in the handbook, descriptions noted, specific info package will be sent out if you are volunteering.

Handbook available at the meeting.

Website has changed – Kim did a demo of the website

Few things to note on the new website

- School Day/Schedule at the top of the page
- Noted for CruShopp times (lunch schedule)
- Parents section top of the page
- Click to the Guild Handbook with QR code
- Meeting Dates and how to volunteer
- News listed – with bulletins that get emailed.
- Subscribe to the calendar

Dates to be confirmed for Debate and appreciation day – Tasha will confirm, Kim to promote

Email access – [parentguild@st.pauls.mb.ca](mailto:parentguild@st.pauls.mb.ca)

Confirm with Tasha who has email access

## 7. President's Report

### 1. Personnel News:

- a. Mr. Harder is on medical leave for the month of October.
- b. Mr. Klippenstein our new custodian started Sept. 16<sup>th</sup> on the Wednesday – Sunday shift.

### 2. Board Meeting Update from Oct.2

- a. Reviewed June 30, 2023, Draft Financial Statements and Audit Findings

- b. The Ignatian Mission and Identity Committee reported back on the Board Retreat theme for the Oct. 27-28 Board Retreat.
- c. Reviewed the Presidents Report

3. Around the School:

- Football, hockey, volleyball and cross-country up and running as are many other activities.
- Some of the events I have been involved with include:
  - o Grade 9 Parent Orientation
  - o Homecoming
  - o Alumni Meetings and Faith Evenings
  - o Orange Shirt Week
    - We welcomed Kevin Chief back to SPHS on Wednesday September 27<sup>th</sup>. His talk was started with a traditional drummer and song session.
  - o Direction of a senior student in the Spiritual Exercises
  - o Multiple meetings and sessions with staff related to the continuing work on the development of our strategic plan.
  - o Engagement with Board and Board Committees
- Upcoming Events: Update to next meeting on Nov. 1
  - o I and our Board Chair are attending the biannual Jesuit School Network meetings for the Presidents and Board Chairs for the week of Oct. 16.
  - o I will be attending the annual meeting for the Directors of Apostolates with the Provincial the week of Oct. 24.

8. **New Business**

Kim Mathew provided an update from the CruShoppe

- Kim to do a Christmas online Ready for Christmas
- Link for online Christmas sale – COMING SOON
- New and Different items
- One day Christmas sale

Dress Code - Crew necks – are now allowed to wear

Limited inventory in the CruShoppe. More on order.

Kevin will ask Admin to provide dress code updates as they become available so we reduce the chance of inventory shortages in the future.

*In person sale – One night Christmas sale – volunteers needed*

Possibly for parent teacher interviews

End of November beginning to December  
 Items ordered will be available in time for Christmas

## 9. Meeting Adjourned

TIME 7:40pm

### Upcoming Events

Date	Event	Hospitality/Baking Required
September 13, 2023	Parent Guild AGM & Parent Guild Monthly Meeting	
September 14, 2023	New Parent Orientation (Cru Shoppe Open this evening)	Yes
September 15, 2023	Homecoming - Crusader Shoppe Open	
October 3, 2023	President's Pizza Lunch with Grads	
October 4, 2023	Parent Guild Meeting	
October 15, 2023	Angus Reid Debate Tournament	Yes
October 17, 2023	Grad Bake Sale	Yes
November 1, 2023	Parent Guild Meeting	
November 1, 2023	Career Day (In-Person)	
November 9, 2023	Junior Debate Tournament	Yes
November 16, 2023	Parent Social	
November 21, 2023	Grade 11 Bake Sale	Yes
November 22, 2023	Christmas Decorating	
November 23, 2023	Parent Teacher Conferences (3:30 pm)	Yes
	Nearly New Racks	
	Crusader Shoppe Open	
November 24, 2023	Parent Teacher Conferences (9:30 am)	Yes
	Crusader Shoppe Open	
	Nearly New Racks	
November 28, 2023	Advent Band Concert Reception	Yes
December 7-8, 2023	Freshman Retreat	
December 22, 2023	Christmas Staff Brunch	
December 25- Jan 5	Christmas Break	
January 8, 2024	Christmas Decorations Take down	
January 11, 2024	Open House	Yes
January 25-31	Semester One Exams	
February 6, 2024	Grade 10 Bake Sale	Yes
February 7, 2024	Parent Guild Meeting	
February 12, 2024	Fr. Crouch Pancake Breakfast (Grades 9 & 10)	
February 13, 2024	Fr. Crouch Pancake Breakfast (Grades 11 & 12)	
February 16, 2024	Catholic Schools Conference (Setup night before)at SMA?	Yes
March 25-29	Spring Break	
April 9, 2024	Grade 9 Bake Sale	Yes
April 11-13	Spring Drama Production	Yes
April 17, 2024	Fashion Show	
April 25, 2024	Parent Teacher Conferences (3:30 pm)	Yes
	Nearly New Rack	
	Crusader Shoppe Open	
April 26, 2024	Parent Teacher Conferences (9:00 am)	Yes
	Nearly New Rack	
	Crusader Shoppe Open	
April 30, 2024	Parent Retreat	Yes
May 1, 2024	Parent Guild Meeting	
May 28, 2024	Evening of Performing and Visual Arts	Yes
June 5, 2024	Parent Guild Meeting/ Windup	Yes
June 12 -18	Semester Two Exams	
June 25, 2024	Convocation Reception	Yes
TBD	Custodial Appreciation Luncheon	

\*TBD- Staff Apprecation Week (usually in February, as determined by the Province)