



ST. PAUL'S HIGH SCHOOL PARENT GUILD

MONTHLY MEETING Minutes
Wednesday, February 7th 7pm
Aulneau Room, St. Paul's High School

1. Opening Prayer	Angie Wiebe
2. Business Arising from last Meeting	Angie Wiebe
3. Guild President's Report	Angie Wiebe
4. Guild Vice President's Report	Angie Wiebe
5. Report from the Volunteer Officer	Gillian Hauser
6. Report from Communications Officer	Kim Boughton
7. St. Paul's President Report	Tasha on behalf of Kevin Booth
8. New Business	
9. Adjournment	

Attendance – Gillian Hauser, Kelly Morganti, Angie Wiebe, Michelle

Regrets – Kevin

Opening Prayer, Angie Wiebe

Business Arising from Last Meeting

Reviewed last meeting's minutes

Nothing further to review that is outstanding.

Guild President's Report

Welcome everyone here to our monthly Parent Guild Meeting. Thank you for taking the time to attending our meeting. We are always so happy to have such a great group of parents. Sending regrets this evening is Kevin Booth our board President who had something come up and is unable to make it.

We have had a very busy few months since our last meeting. November involved hospitality at our career day, junior debate tournament, parent teacher conferences and the band concert. Our parent guild also decorated the school for the holiday season. In December, hospitality was provided at the freshman retreat as well as the very well received Staff Brunch. January's hospitality was centered around the Open House Event where we hosted over 600 people.

A special thank you to all those who were involved in these events giving of their time and baking. We couldn't do it without all of you.

Upcoming, we have the Pancake Breakfast events this month as well as a busy month of April before we meet again for our next meeting on May 1, 2024.

We are still in need of a couple of event coordinators for a few of our upcoming events this school year. Gillian will be discussing these openings further in her report but if you have some time to give or know someone who does, please reach out.

And we are also looking for one new person to add to the Guild Executive for next school year, so please reach out to me if this might be of interest to you. It is a wonderful group of ladies and a real opportunity to get involved in the school.

Thank you

Guild Vice President's Report

- The Parent Guild budget for the 2023-2024 school year has once again been approved for \$19,000. (See Below for event breakdown.)
- Reminder that proceeds from our Bakes Sales & Nearly New Sales all go towards our Christmas Hamper Program. They do not fund activities. Sales from September Nearly New are: \$773.00. Sales from October Grade 12 Bake Sale are: \$270.35.
- November Events: Parent Guild Social costs of \$1,378.43 & raised \$1120.00, which offset the cost of the event. Career Day cost of \$87.25, Tribute Dinner Table cost of \$2250.00, Christmas Hamper Donation of \$2000.00, Food Storage Containers of \$48.25, Advent Band Concert \$485.72, Open House \$68.57. Actual costs to date are: \$6715.32, funds used \$5,595.32
- All Activities are funded by the school

Bake Sales	270.35	n/a
Nearly New Sales	773.00	n/a
Archdiocese Donation		-

Expenses

Hospitality

Catholic School Days		50.00
Advent Band Concert	485.72	400.00
Angus Reed Debate & National Debating tournament		100.00
Custodial Appreciation		700.00
Junior Debate		30.00
New Parent Meet & Greet		1,000.00
New Parent Orientation	237.00	150.00
Open House - January	68.57	450.00
Parent-Teacher - April		50.00
Visual Arts & Band Concert reception		500.00
Staff Christmas Brunch		2,600.00
Staff Appreciation (February)		1,300.00
AGM	160.10	200.00
Guild Parent social evening (donation revenue typically offsets costs) budget for incidentals	1,378.43	2,110.00
Parent Teacher - November		50.00
Grade 9 Popcorn and movie		160.00
Grad Ring blessing		400.00
Wind up		500.00
Kitchen Supplies		100.00
Career Day	87.25	100.00
Volunteer thank you cards		
Christmas Hamper Donation	2,000.00	
		10,950.00

Other Expenses

Miscellaneous (Food Storgae Containers)	48.25	950.00
Christmas Décor		100.00
Graduation Gifts - Mugs		2,000.00
		3,050.00

Events and Projects Supported

Table at the Crusader Tribute Dinner	2,250.00	3,500.00
Contribution for school items		2,000.00
		5,000.00

Total Guild Expenses

	6,715.32	19,000.00
Donations	1,120.00	
Ending Balance	5,041.03	13,959.00

Report from the Volunteer Officer

Many vacancies for next year and this year.

This Year

- New Parent Evening Meet and Greet – May (Kelly)
- Spring Drama Production – April
- ***Tasha to confirm if hospitality is required
- Convocation reception– June 25 – in St Paul’s Gym
 - Plating deserts, ordering slab cakes, make punch, coffee
 - Need 2 teams, approximately 12 people
 - Parents for others (PFO) to be involved
 - Suggestion to have multi grade coordinators (grade 10 and 11 parent for example)
- Custodial Luncheon – Any Date in June TBD

Next Year’s events – Gillian will share the info with Kim to share on Weebly

Include the open positions in the new student packages that are sent out in Spring

PFO Discussion – last guild meeting the PFO will come to introduce themselves. Letter is sent out in the graduating student packages

How to get more people signing up? Kim will send out QR code monthly to remind parents

Report from Communications Officer

Catholic Schools Day – nothing needed

Excessive amounts of baking in the freezer, when do we use this?

Gillian will repack the baking to ensure it stays good until April

Do a kitchen check to confirm stock

Spring Concert – Tasha to confirm if anything is needed

St. Paul's President Report

1. Personnel News:
 - a. Mr. Daman has returned from parental leave
 - b. Mrs. Eadie our archivist is back at school after her maternity leave.
 - c. After almost 43years service to the school, Mr. Voth retired on January 31st.

2. Board Meeting Update from January 22, 2024
 - a. Approved the Strategic Plan!
 - b. Appointed the auditors.
 - c. Reviewed the Executive Committee and Presidents Reports

3. Around the School:
 - Hockey, basketball and indoor soccer continue their seasons and many other activities are ongoing.
 - o Varsity football, volleyball and JV volleyball all had successful seasons that ended in the semi finals of their respective championship tournaments.
 - o The Wizard of Oz was sold out and was excellent
 - o Varsity basketball is ranked 4th in the province.
 - o Maroon and White held a successful Mission Week and the Presidents Christmas Hamper Campaign was very successful supporting many families in need in our community.
 - o First semester completed and second semester just started.
 - Some of the events I have been involved with include:
 - o Spoke at the Advent Mass, Grad Ring Blessing Mass and the Feast of the Conversion of St. Paul Day Mass.
 - o Direction of a senior student in the Spiritual Exercises
 - o Multiple meetings and sessions with staff related to the continuing work on the development of our strategic plan.
 - o Engagement with Board and Board Committees.
 - o Spoke at Open House and the Catholic School's Open House and we are deeply involved with admissions for 24-25.
 - o The PE Office in the Cass Gym received a much-needed update.
 - o Advancement & Alumni:
 - Successful Speaker Series, Alumni Faith Nights, Christmas Cheer Board event and Jets Night!
 - Very busy preparing for the Fashion Show on April 17

New Business

- Open positions
- General sign up for
- Nearly new bin dump bin – source getting one made
- Question – when will the calendar available for next year?
- Start working on this in April
- Want to pick a date for Parent Social – Prefer late October, early November, pick at the June Meeting
- Revise sign in sheet to include more information and details

Question regarding shadows for committee for Grad next year. Tasha indicated the positions are all filled. So many opportunities to volunteer that night.

Adjournment – TIME 8:00pm