

Educating Men for Others



April 10, 2025

Dear Parents & Guardians,

Semester 2 Progress Marks and Comments are now available on the [PowerSchool Parent Portal](#) and Mobile App for both parents and students.

The enclosed guide provides step-by-step instructions on how to access progress marks, comments, and assignment results, along with guidance on booking Parent-Teacher Conferences.

November Parent-Teacher Conference Sessions

- Thursday, 24 April, 3:30–7:30PM
- Friday, 25 April, 9:00AM–12:00PM

In-person conferences are preferred; however, parents may choose to book virtual conferences if desired. Each conference session is five minutes in length. If a longer meeting is needed, please contact the teacher directly to arrange an alternate time.

- Conference Booking **OPENS**: Monday, 14 April at 7:30AM
- Conference Booking **CLOSES**: Wednesday, 23 April at 5:00PM

Please consult the enclosed guide for booking instructions. Included is a list of teachers and room locations, colour-coded by area to help you plan your conference schedule efficiently.

Upon booking, you will receive an automated email confirmation for each scheduled conference. To ensure you receive these emails, please add appointments@schoolsoft.ca to your address book or check your junk folder if the emails do not appear in your inbox.

For those choosing virtual conferences, you will receive a reminder email with a link to join each meeting. We recommend signing up for a free WebEx account in advance of the conferences at: <https://cart.webex.com/sign-up-webex>.

We look forward to seeing you at our Parent-Teacher Conferences and thank you for your ongoing partnership.

Sincerely,

Bob Lewin



Accessing Progress Report Marks, Comments, and Assignments

1

Login to the Powerschool Parent Portal.
<http://powerschool.stpauls.mb.ca/>

Exp	Last Week							This Week							Course	P1	T1	P2	T2	F1	Absences	Tardies
	M	T	W	T	F	S	S	M	T	W	T	F	S	S								
P1(2) P2(4) P4(5) P6(1)															Physics 2 AP 42S	P	93.9	93.9			1	0
															Chemistry 40S	P	97	97			1	0
P1(3) P3(4) P4(1) P6(6)															Eng (Lit Foc) 40S	P	97	97			2	0
P1(4) P2(1.3) P3(2) P4(6) P5(1.5) P6(4)															Calculus AP 42S	P	85.5	85.5			0	0
P1(5) P2(6) P5(3) P6(2)															Math (PC) 40S	P	88.1	88.1			1	0

2

Click **Grades and Attendance**. This view will display the progress mark (P2) in each of the courses in which your son is enrolled.

Exp	Last Week							This Week							Course	P1	T1	P2	T2	F1	Absences	Tardies
	M	T	W	T	F	S	S	M	T	W	T	F	S	S								
P1(2) P2(4) P4(5) P6(1)															Physics 2 AP 42S	P	93.9					
P1(3) P3(4) P4(1) P6(6)															Chemistry 40S	P	97				1	0
P1(4) P2(1.3) P3(2) P4(6) P5(1.5) P6(4)															Eng (Lit Foc) 40S	P	97				2	0
P1(5) P2(6) P5(3) P6(2)															Calculus AP 42S	P	85.5				0	0

3

Click on a **Course Mark** to view the progress report comment and assignment results for a particular course.

</

4

Click **Teacher Comments** to view all comments for this progress report (P2). Completed courses will not have P2 comments.

Did you forget your username or password?

Click **Forgot Username or Password?**
An automated message will be sent to your email address on file with St. Paul's.

Still having difficulty after password reset?

- As a temporary measure, please ask your son to login to his Powerschool account and show you his marks, comments, and assignment results.
- Contact Kevin Sterner, ksterner@stpauls.mb.ca, for assistance accessing Powerschool.




Booking Parent-Teacher Conferences Parent Instructions

1

Login to the Powerschool Parent Portal.
<http://powerschool.stpauls.mb.ca/>

2

Click on the icon  at the top-right of the window and then click "St. Paul's Conference Manager"

3

Click the school name:
"St. Paul's High School"

4

Select the desired conference session from the dropdown menu, click the teacher(s) you want to meet, then click Next at the bottom of the window.

5

Click an available slot to book an appointment.

6

Choose the name of your child from the dropdown, select conference type, and click submit to confirm your appointment.*

* Please include a phone number when booking virtual conferences. In the event of technical difficulties, the teacher will attempt to contact parents by phone.

If you have chosen a virtual conference ensure you have installed the latest version of Cisco WebEx
<https://cart.webex.com/sign-up-webex>

Locations for Parent-Teacher Conferences - April 24–25, 2025

#	Name	Meeting Location	Location in School
1	Adair, Joel	140	Angus Reid Wing
2	Borges, Paulo	230	Monaghan Wing - 2 nd Floor
3	Broadhurst, Laurence	B34	Monaghan Wing - Basement
4	Burton, Euan	119	Main School
5	Comeault, Ray	110	Main School
6	Cook, Jared	117	Main School
7	Costa, Denis	124	Main School
8	Dainard, Stacy	130	Monaghan Wing - 1 st Floor
9	Daman, Justin	231	Monaghan Wing - 2 nd Floor
10	Falvo, Anthony	234	Monaghan Wing - 2 nd Floor
11	Fiebelkorn, Elias	104	Main School
12	Friesen, Tim	129	Main School
13	Harder, Andrew	Director of Athletics Office	MultiPlex
14	Havixbeck, David	118	Main School
15	Higginson, Joanne	142	Angus Reid Wing
16	Higham, Ted	B56	MultiPlex
17	Hurton, Jason	146	Main School - near Cass Gym
18	Jackson, Jacquie	144	Angus Reid Wing
19	Klimenko, Marko	125	Main School
20	Kochanski, Cindy	102	Main School
21	Kolton, Jennifer	133	Monaghan Wing - 1 st Floor
22	Laping, Jeff	VPS Office	Angus Reid Wing - Cafeteria
23	Latimer, Karen	B32	Monaghan Wing - Basement
24	Lewin, Bob	Principal's Office	Main School
25	McGill, Anna	131	Monaghan Wing - 1 st Floor
26	McPherson, James	Cass Gym Office	Main School
27	Moore, Kathy	103	Main School
28	Puchniak, Rob	237 - Kairos Room	Monaghan Wing - 2 nd Floor
29	Pura, Peter	239	Monaghan Wing - 2 nd Floor
30	Rellinger, Keana	127	Main School
31	Richardson, Geoff	236	Monaghan Wing - 2 nd Floor
32	Ridley, Lindsay	Library	Main School
33	Ridley, Oliver	Murray Hall	Main School
34	Samyn, Diane	Aulneau Room	Main School
35	Semchyshyn, Tommy	B55	MultiPlex
36	Spiring, Dustin	Richardson - Gym Office	MultiPlex
37	Stadnyk, Jarrod	143	Angus Reid Wing
38	Sterner, Kevin	108 - VPA Office	Main School
39	Toutant, Madeleine	128	Main School
40	Turner, Devyn	105	Main School
41	Verrelli, Gio	141	Angus Reid Wing
42	Walker, Jennifer	126	Main School
43	Whitfield, Casey	106	Main School

